



Marble Falls Public Library

101 Main, Marble Falls, TX 78654

Phone: 830-693-3023 Fax: 830-693-3987

[www.marblefallslibrary.org](http://www.marblefallslibrary.org)

## Marble Falls Public Library Community Room Policy

The Marble Falls Public Library is designed for groups that meet for educational, cultural and civic purposes. The community room can accommodate groups no larger than 75 and is available for use from 7 am to 11 pm.

### **GENERAL GUIDELINES**

1. Meetings held at the library must be open to the public.
2. All programs must be free and cannot include solicitation, sales, political platforms, purely social functions, religious functions, fund raising activities, seminars to promote off-site sales or POA/HOA groups.
3. The use of the community room is subject to the needs of the library, and may not interfere with the library's operations or the use of the library by patrons.

### **RESERVATIONS**

1. **REQUEST APPLICATION AT:** [msmith@burnetcountylibrary.org](mailto:msmith@burnetcountylibrary.org)
2. Library functions may pre-empt existing reservations.
3. Please notify the library as soon as possible with any meeting cancellations.

### **CARE AND USE OF FACILITY**

1. Food and drink are allowed in the community room.
2. The key to the community room must be obtained prior to the meeting from the circulation desk. View the calendar online at [www.marblefallslibrary.org](http://www.marblefallslibrary.org) for library closings.
3. Please remove all supplies, food items and trash following your meeting.
4. Smoking and Alcohol are not permitted in the library by State Law.

### **AVAILABLE FOR USE**

WI-FI

Drip Coffee Maker

Broom

Dry Erase Board

Microwave

Projection Screen

85" TV Screen with full mirroring capabilities \*

Wireless microphone system\*

\*Group leaders or members responsible for technology must have a minimum of one training session for use of technology equipment